

Pembrokeshire County Show

# TRADE STAND BOOKLET

13 – 15 August 2019



[www.pembsshow.org](http://www.pembsshow.org)

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Contact Details	
Pembrokeshire Agricultural Society Show Office County Showground Withybush Haverfordwest Pembrokeshire SA62 4BW Tel: 01437 764331 <a href="http://www.pembsshow.org">www.pembsshow.org</a>	Mari Roberts, Show Administrator Email: <a href="mailto:tradestand@pembsshow.org">tradestand@pembsshow.org</a>
Pembrokeshire Agricultural Society    Charity No: 1160533    Registered Company No: 09124313	

December 2018

Dear Trade Exhibitor

Welcome to the Pembrokeshire County Show Trade Stand Brochure for 2019. We are delighted to advise that our pitch fees are set at competitive rates over the three days.

The brochure provides all the information necessary to complete your 2019 trade stand application.

Please take note of the deadlines and use the Checklist to assist with the completion of application forms which should be returned to us as soon as possible.

All prices published in the brochure are EXCLUSIVE of VAT

Please do not hesitate to contact Mari Roberts at the Show Office on 01437 764331 if you have any queries.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Jan E S Pearce'.

Jan E S Pearce MSc ICIOB FCMI  
Chief Executive  
Pembrokeshire Agricultural Society

## 2019 DEADLINE DATES to REMEMBER

Dec 2018	Trade stand booking open to all exhibitors.
31 <sup>st</sup> Jan 2019	Early booking discount discontinued.
1 <sup>st</sup> April 2019	Closing date for returning exhibitors to retain their 2018 location space. (Location subject to showground layout changes). <b>Space will not be held after this date and may be allocated to others.</b>
15 <sup>th</sup> April 2019	New applications will be allocated space and confirmed.
1 <sup>st</sup> July 2019	Closing date for ALL trade stand applications including payment at published rates. <b>All applications received after 1<sup>st</sup> July will be subject to a 20% surcharge.</b>
15 <sup>th</sup> July 2019	Final closing date for trade stand applications and additional services (water & electric). <b>The E-ticket service for additional tickets will be available up to and including the Show period.</b>

## CHECKLIST

Please use the checklist to ensure that all forms are fully completed with **ALL** relevant information.  
Please **DO NOT** return the Checklist with your application

TRADE STAND EXHIBITORS	TICK
Application Form ( <i>including water &amp; electricity requirements</i> ). Please check the deadlines as <b>applications received after 1<sup>st</sup> July will be subject to a 20% frontage surcharge.</b>	
Full payment made including VAT.	
Risk Assessment	
Copy of Public Liability & Employers Liability (where applicable) insurance certificates	
Appointed Stand Contractors Information Form i.e. stand contractor, marquee hire company	
Change of location information e.g. written requirements and/or highlighted map	
Advertising Booking Form (catalogue or programme)	
Wi-Fi satellite broadband Internet connection & PDQ booking form (return direct to Dragon Wi-Fi)	
<b>IMPORTANT - NEW EXHIBITORS</b>	
Please supply supporting evidence of business including information on shows previously attended, photographs of trade stand and products or services offered. <b>PLEASE NOTE: New applications will not be accepted without this information.</b>	
<b>IMPORTANT - FULL PAYMENT</b>	
<b>PLEASE NOTE THE FOLLOWING:-</b>	
<ul style="list-style-type: none"> <li>• Cheques should be made payable to P.A.S. Ltd</li> <li>• BACS details found on application</li> </ul>	
Have you correctly signed all the documents (and cheque where applicable)?	
<b>Cancellation Policy: ALL cancellations must be made in writing. A full refund less a £75.00 administration charge will apply to stands cancelled prior to 1<sup>st</sup> July. AFTER THIS DATE NO REFUND WILL BE GIVEN.</b>	

# TRADE STAND APPLICATION GUIDE

*All exhibitors must read and abide by the full Show Rules and Regulations*

## Applications for Space and Allocation of Trade Stands

All applications to exhibit at the show must be submitted on the appropriate forms and received by the closing date.

### Trade Stand Location & Sizes

1. ***OUTDOOR SPACE (Zones, A, B, C & D, Tenth Avenue & Valero Countryside Paddock)***
  - Outdoor stands are available on grass and/or hard standing and are calculated in multiples of 3m frontage. ***N.B. Some areas have trade stand spaces which will have both grass and hard standing.***
  - The depths of the stands vary from a minimum of 7m to a maximum of 15m depending on location.
  - The space booked **MUST** allow for the full size of any structure or vehicle including guy ropes, pegs, stays and tow hitches etc.
  - Marquees erected on hard standing in Zones C & D and some areas of Zone B **MUST NOT** be secured using pegs or other anchors which damage the tarmac surface. Any such damage will result in a direct charge by the local authority and the exhibitor will be banned from the show. Weights are **NOT** supplied by the Show. Exhibitors causing damage to hardstanding in Zone A and some areas of Zone B will be charged by the Society for any remedial works required.
  - Wind turbines, masts or other similar high level equipment require special permission from the Show Office prior to booking a trade stand.
  
2. ***INDOOR SPACE – LOCATED IN ZONE D***
  - ***Preseli Shopping Hall (Marquee with flooring).***
    - Stand space is available in multiples of 2m frontage up to a total frontage of 8m with 3m depth only.
    - Exhibitors must provide their own display boards, tables and chairs.
    - There is no restriction on items sold in this building apart from food & drink
  - ***Arts & Fashion Marquee (Marquee with flooring).***
    - Stand space is available in multiples of 2m frontage up to a total frontage of 8m with 2m depth only.
    - Exhibitors must provide their own display boards, stand lighting, tables and chairs.
  
3. ***FOOD MARQUEE - LOCATED IN ZONE A***
  - Stand space is available in multiples of 2m frontage up to a total frontage of 8m with 2m depth only.
  - Exhibitors must provide their own display material, tables, chairs and refrigeration units.
  - Space within the food hall is for the sale and promotion of food & drink items only
  - All “Fast Food” style exhibitors will be subject to approval and a Fast Food & Beverage rate.

### Electrical Requirements

- Electricity supply is available to all indoor stands and those outdoor stands **subject to location**.
- The use of **PETROL** generators is **strictly prohibited** in all areas of the Showground. Generators must not be refuelled whilst the engine is running.
- Unauthorised connection or sharing of electricity supply between stands is strictly prohibited.

### Water Requirements

- Water supply is limited on the Showground. Please contact the Show Office if water is required prior to completing the application form.
- Stands that book water will be supplied with a standpipe that will be located at the rear of the stand. ***Exhibitors must supply any connecting pipework into their stand.***

## Security and Trade Membership

- **Security and trade membership is a compulsory charge for all trade stand exhibitors.**
- Security services are on site from Tuesday, 6<sup>th</sup> August until Friday, 16<sup>th</sup> August 2019. Regular Showground patrols are carried out during the build-up and show period, however, trade stand exhibitors **MUST** ensure that their stands and goods are secure and they are covered by the relevant insurance. They may make independent arrangements, but this must be carried out by the Show's contracted security company. **The Society does not accept any responsibility for any items left unsecured on site and they are left entirely at trade stand exhibitor's risk.**
- Exhibitors will receive two Trade Members badges that will allow access into the Members Pavilion (bar & restaurant facilities) during the Show Period. Please note these badges **DO NOT** allow access to the Showground and are for the use of the Members Pavilion ONLY.

## Admission Tickets & Vehicle Passes

- Admission tickets will be issued for use by trade stand exhibitors. Under no circumstances will any individual gain entry into the Show without an admission ticket and will be charged at the public rate. No refunds will be given if tickets are lost or forgotten.
- **NO TICKET – NO ENTRY.**
- All trade stand exhibitors will be allocated admission tickets, pre-show and show period vehicle passes depending on the size and location of their stand (*please see application forms and trade stand rates for details*).
- Exhibitors must ensure they have the correct number of tickets and vehicle passes required to run their trade stand including all staff and contractors. Additional admission tickets and vehicle passes can be purchased when booking trade stand space or via our E-ticket service [www.pembsshow.org](http://www.pembsshow.org)

### Types of Passes

#### **Day Tickets**

- Admission tickets are valid one day only and allow pedestrian access to the Showground.

#### **Vehicle Passes**

**These must be clearly displayed and fixed to the windscreen at ALL times.**

#### **Pre Show**

- These passes are issued for use on setting up days only and must be clearly displayed to gain access to the Showground. **ALL** contractors will be required to produce identification.

#### **Show Period**

- These passes must be clearly displayed to gain access to the Showground during the Show Period via RED Gate 1. **Food Hall exhibitors enter the Showground via PINK Gate 3.** Gates open at 6.00am each show day. **ALL support vehicles must be off the Showground by 8.30am each day and parked in the Trade Stand car park unless they are located within the trade stand itself.**

### Caravans

- An onsite exhibitor caravan park is available at the Showground and is situated adjacent to RED Gate 1. Portable showers and toilets are available.
- **ALL** caravans located on trade stands will require a Showground caravan pass to be displayed at all times (these are issued **FREE OF CHARGE**). Please complete the booking form where necessary
- **Any caravans not displaying the correct pass will not be allowed access to the Showground.**

## Setting Up, Show Period and Breakdown

Exhibitors are permitted to start erecting their stands as set out below and will require the relevant vehicle passes for access. ***If you require earlier access, please contact the show office in the first instance.***

- Outside Space – from Wednesday, 7<sup>th</sup> August
- Indoor Space – from Saturday, 10<sup>th</sup> August
- Food Hall – from Saturday, 10<sup>th</sup> August

**Important Note** – Due to the large demand in trade stand exhibitors requiring **tele-handling assistance**, it has been decided that this service will be managed by a third-party contractor and subject to a fee payable on the day to the driver. Please note if this assistance is required on your application. **The Show Office will not be held responsible for this service in 2019.**

RED Gate 1 Opening Times	
Day & Date	Times
Wednesday 7 <sup>th</sup> – Saturday 11 <sup>th</sup> August	7.00am – 7.00pm
Sunday 11 <sup>th</sup> & Monday 12 <sup>th</sup> August	7.00am – 10.00pm
Tuesday 13 <sup>th</sup> & Wednesday 14 <sup>th</sup> August	6.00am – 9.00pm
Thursday 15 <sup>th</sup> August	6.00am – 10.00pm
Friday 16 <sup>th</sup> August	Open from 6.00am

All trade stands must be open for trading between the following times.

- Tuesday 13<sup>th</sup> August 9.00am – 7.00pm
- Wednesday 14<sup>th</sup> August 9.00am – 7.00pm
- Thursday 15<sup>th</sup> August 9.00am – 6.00pm

### Breakdown of Trade Stands

Trade stands must not be dismantled until after 6.00pm on the final day of the show. Exhibitors who do not comply with this rule may be subject to refusal of future applications.

**An Exit Plan will be in force for 2019 and details of this will be included with your show information pack.**

**PLEASE NOTE:** If any exhibitor wishes to leave the Show prior to the final day, they must seek permission from the Show Office before pulling out. Trade stands that dismantle and leave the show without prior permission will not be permitted to rebook trade stand space the following year.

### Advertising

**Banner Advertising** – advertising space for banners is available around the perimeter of any of the arenas and on the main entrance points and may be booked by exhibitors. Banners must be delivered to the **Show Office** by 1.00pm on Friday, 9<sup>th</sup> August at the latest. Banners will be registered and any unauthorised banners on display will be removed and can be collected from Friday, 16<sup>th</sup> August.

**\*\*The Society will not be responsible for any banners that are not collected from the Show Office within 14 days of the end of the Show\*\*.**

**Show Catalogue Advertising** – advertising space is available in both the programme and the show catalogue. Closing date for submission of adverts is Friday 14<sup>th</sup> June 2018. For all enquiries, please contact the Show Office on 01437 764331 or complete the advertising booking form in the booklet.

### Wi-Fi Broadband & PDQ Card Payment Machines

Dragon Wi-Fi are the official Show suppliers for Wi-Fi and PDQ machines to exhibitors at the show. The application form is included in the back of the brochure **PLEASE NOTE:** *all enquiries must be directly to Dragon Wi-Fi and NOT to the Show Office.*

### Pembrokeshire Agricultural Society Membership – Direct Debit offers

The Society offers very good packages for Members and Vice Presidents. Discounted rates are available for direct debit payments before 1<sup>st</sup> July 2019. Membership information is available from the website [www.pembsshow.org](http://www.pembsshow.org)

### **CANCELLATION POLICY**

***A full refund less a £75.00 administration charge will apply to stands cancelled prior to 1<sup>st</sup> July. AFTER THIS DATE NO REFUND WILL BE GIVEN.***

## TRADE STAND RATES, ADMISSION TICKETS AND VEHICLE PASSES

### OUTDOOR SPACE

Zones A, B, C, D & Tenth Avenue

FRONTAGE (M)	ZONE A & B PREMIUM £ (excl.VAT)	ZONES B, C, D & Tenth Avenue £ (excl.VAT)	One Day Admission Tickets	Show Period Vehicle Passes
3M	264.00	242.00	3 per day	1 per stand
6M	348.00	319.00	3 per day	1 per stand
9M	432.00	396.00	3 per day	1 per stand
12M	498.00	457.00	4 per day	1 per stand
15M	576.00	528.00	4 per day	2 per stand
18M	648.00	594.00	5 per day	2 per stand
21M	726.00	666.00	5 per day	2 per stand
24M	792.00	726.00	6 per day	2 per stand
27M	882.00	809.00	6 per day	2 per stand
30M	972.00	891.00	7 per day	2 per stand

Zone A & B are Premium areas

### VALERO COUNTRYSIDE PADDOCK (CP)

*(Please use the Outdoor Space application form)*

FRONTAGE METRES	ZONE CP £ (excl.VAT)	One Day Admission Tickets	Show Period Vehicle Passes
3M	220.00	3 per day	1 per stand
6M	290.00	3 per day	1 per stand
9M	360.00	3 per day	1 per stand
12M	415.00	4 per day	1 per stand



INDOOR SPACE				
FRONTAGE METRES	PRESELI SHOPPING HALL £ (excl.VAT) 3m depth only	ARTS AND FASHION MARQUEE £ (excl.VAT) 2m depth only	One Day Admission Tickets	Show Period Vehicle Passes
2M	290.00	193.00	3 per day	1 per stand
4M	380.00	270.00	3 per day	1 per stand
6M	470.00	352.00	3 per day	1 per stand
8M	615.00	n/a	4 per day	1 per stand

FOOD HALL				
FRONTAGE METRES	FOOD MARQUEE £ (excl.VAT) 2m depth only	FAST FOOD & BEVERAGES £ (excl.VAT)	One Day Admission Tickets	Show Period Vehicle Passes
3M	308.70	493.50	3 per day	1 per stand
6M	436.25	758.45	3 per day	1 per stand
9M	645.00	1031.95	4 per day	2 per stand

**PLEASE NOTE:** A limited number of Food Hall spaces are available to exhibitors for “Fast Food” stands, these will be allocated at the discretion of the Society. This will include the sale of hot food, hot & cold beverages, sandwiches, crepes, filled rolls & baguettes, pizza’s, pasties & pies, ice cream & sorbets. These stands will be charged at the Fast Food & Beverage rate listed above. ***The sale of alcohol is limited to “OFF” sales only.***

#### **Food & Drink Tasters/Samples**

Samples or tasters must be limited to small “bite size” portions of the products available from the stand and beverages limited a maximum of 30ml/3cl

ELECTRICAL REQUIREMENTS			
TRADE STAND LOCATION	CODE	DESCRIPTION	£ (excl.VAT)
OUTDOOR	(EL.1)	16 AMP Single Phase with Twin 13 AMP Socket Mobile Unit	156.00
	(EL.2)	26 AMP Single Phase with Twin 13 AMP Socket Mobile Unit	179.00
	(EL.3)	32 AMP Single Phase with Twin 13 AMP Socket Mobile Unit	220.00
	(EL.4)	63 AMP Single Phase with Twin 13 AMP Socket Mobile Unit	300.00
	(EL.5)	3 Phase - limited availability	368.00
INDOOR	(EL.6)	16 AMP Single Phase with Twin 13 AMP Socket Mobile Unit	60.00
FOOD HALL	(EL.7)	16 AMP Single Phase with Twin 13 AMP Socket Mobile Unit @ £88 + VAT	93.00
	(EL.8)	32 AMP Single Phase with Multi outlet	116.00
	(EL.9)	16 AMP Refrigerated vehicle hook up (3 days)	156.00
	(EL.10)	3 Phase – Indoor supply	236.00

*The use of PETROL generators is strictly prohibited in all areas of the Showground. Generators must not be refuelled whilst the engine is running. Unauthorised connection or sharing of electricity supply between stands is strictly prohibited.*

WATER REQUIREMENTS
Water supply is available within the water supply zone at a rate of £50 (excl. VAT) per connection. Please contact the Show Office before completing the booking form.

ADDITIONAL TICKETS, VEHICLE & CARAVAN PASSES		
TYPE OF TICKET OR PASS	£ (excl.VAT)	NOTES
VEHICLE PASS – PRE SHOW	N/C	2 per stand allocated with booking
ONE DAY ADMISSION TICKETS	14.17	Valid for one day admission <b>ONLY</b>
TRADE STAND SERVICE VEHICLE PASS – SHOW PERIOD	37.50	Valid for three days
TRADE STAND EXHIBITOR “ <b>ON STAND</b> ” CARAVAN PASS	N/C	Valid for caravans located on trade stands only
TRADE STAND EXHIBITOR CARAVAN PARK PASS	45.00	No electrical hook up currently available

## OFFICIAL CONTRACTORS 2019

<p><b>Marquees:</b></p> <p><i>Dingle Marquee Hire Ltd The Dingle Jesse Road Narberth Pembrokeshire SA67 7DP Tel: 01834 860482</i></p>	<p><b>Marquees:</b></p> <p><i>Burgoynes Marquees Ltd Lyonshall Kington Herefordshire HR5 3JR Tel: 01544 340283</i></p>	<p><b>Marquees:</b></p> <p><i>John Attwooll &amp; Co (Tents) Ltd Whitminster Gloucester GL2 7LX Tel: 01452 742222</i></p>
<p><b>Marquees:</b></p> <p><i>Mar-Key Group Throop Road Bournemouth BH8 0DF Tel: 01202 577111</i></p>	<p><b>Security:</b></p> <p><i>Streamline Leisure Ltd 4/5 King Street Carmarthen Carmarthenshire SA31 1BD Tel: 01267 232986</i></p>	<p><b>Electrical Services:</b></p> <p><i>Ivor Rees &amp; Sons Ltd The Mill Maenclochog Pembrokeshire SA66 7JY Tel: 01437 532326</i></p>
<p><b>Security Fencing:</b></p> <p><i>David Rees Fencing &amp; Agricultural Services The Grove Yard Clarbeston Road Pembrokeshire SA63 4SP Tel: 01437 731308</i></p>	<p><b>PA Equipment Hire:</b></p> <p><i>Magnum Sound Hafan Deg Hodgeston Pembroke Pembrokeshire SA71 5JU Tel: 0800 169 2219</i></p>	<p><b>First Aid &amp; Medical Services</b></p> <p><i>South Wales Medical Event Cover (SWMEC) Ltd. Unit 9 Dafen Trade Parl Dafen Llanelli SA14 8NA 07818 038383</i></p>
<p><b>Fire Extinguishers:</b></p> <p><i>Pembrokeshire Fire &amp; Safety Ltd Unit 7 Havens Head Business Park Milford Haven Pembrokeshire SA73 3LD Tel: 01646 699349</i></p>	<p><b>Wi-Fi &amp; Broadband:</b></p> <p><i>Dragon Wi-Fi Willow Cottage Nolton Haven Haverfordwest Pembrokeshire SA62 3NN Tel: 01437 763333</i></p>	

# TRADE STAND COMPETITIONS

All trade stands are automatically entered for the trade stand competitions. Judging of the trade stands will take place during the first day of the Show. Please note all trade stand must be open to the public and ready for judging by 9.00am as per the Trade Stand Rules and Regulations.

Presentation of awards will take place on the trade stands later in the day.

## **Agricultural Section**

- Class TS1 Best Agricultural Trade Stand under 12m frontage
- Class TS2 Best Agricultural Trade Stand 15m frontage and over
  
- Class TS3 Best Agricultural Machinery Trade Stand under 12m frontage
- Class TS4 Best Agricultural Machinery Trade Stand 15m and over.

## **Non-Agricultural Section**

- Class TS5 Best Trade Stand under 12m frontage
- Class TS6 Best Trade Stand 15m frontage and over

## **Motor Section**

- Class TS7 Best Motor Trade Stand under 12m frontage
- Class TS8 Best Motor Trade Stand 15m frontage and over

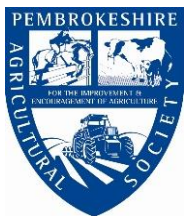
## **Craft Section**

- Class TS9 Best Indoor Craft Stand

## **Prizes & Trophies**

A trophy will be awarded for the Overall Best Trade Stands in the following categories:-

- a. ***Simon Llewellyn Trophy*** for the Best Agricultural Trade Stand
  
- b. ***J E Lawrence Challenge Cup*** for the Best Non- Agricultural Trade Stand



# PEMBROKESHIRE COUNTY SHOW

## 13 - 15 AUGUST 2019

### APPOINTED STAND CONTRACTORS INFORMATION FORM

If using a stand contractor, marquee Hire Company or other supplier to work on your stand, please provide the full contact details including an on-site contact name and telephone number.

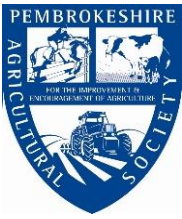
**PLEASE NOTE: Contractors will require the relevant passes to access the showground, please ensure you have taken this into account whilst completing your application form.**

Please complete using **BLOCK CAPITALS**

<b>Exhibitor Company Name</b>			
<b>Contact Name</b>		<b>Position</b>	
<b>Tel Number</b>		<b>Mobile Number</b>	
<b>Email</b>			

<b>Stand Contractor/Other Supplier</b>			
<b>Contact Name</b>		<b>Position</b>	
<b>Address</b>			
		<b>Postcode</b>	
<b>Tel Number</b>		<b>Mobile Number</b>	
<b>Onsite Contact Name</b>		<b>Onsite Mobile Number</b>	

<b>Marquee Supplier</b>			
<b>Contact Name</b>		<b>Position</b>	
<b>Address</b>			
		<b>Postcode</b>	
<b>Tel Number</b>		<b>Mobile Number</b>	
<b>Onsite Contact Name</b>		<b>Onsite Mobile Number</b>	



# Pembrokeshire County Show

## 13-15 August 2019

### ADVERTISING BOOKING FORM

<b>Company Name</b>			
<b>Contact Name</b>		<b>Position</b>	
<b>Address</b>			
		<b>Postcode</b>	
<b>Tel Number</b>		<b>Mobile Number</b>	
<b>Email</b>		<b>Website</b>	

I/We would like to take the following advertisement in the following publications (please circle) (£ +VAT)							
Publication	Back Page	Inside Front Cover	Inside Back Cover	Full Page (colour)	Half Page (colour)	Full Page (mono)	Half Page (mono)
Programme	N/A	350	350	200	150	N/A	N/A
Catalogue	N/A	300	300	175	125	140	100

I/We wish to pay by cheque and enclose a cheque in the sum of £..... (payable to **PAS Ltd**)

I/We wish to pay by Credit/Debit card with the following payment details

Cardholders Name.....Card No: ...../...../...../.....

Start Date.....Expiry Date..... Security No (last 3 digits on the signature strip).....

**BACS Payment details -**  
**Pembrokeshire Agricultural Society, Sort Code 20-37-82 Account No 23659992**  
**PLEASE STATE COMPANY NAME FOR REFERENCE NUMBER**

Signed:..... Date:.....

Please return application form to the following address:  
**Pembrokeshire Agricultural Society, Show Office, County Showground,**  
**Withybush, Haverfordwest, Pembrokeshire, SA62 4BW**

## ADVERTISEMENT SIZE SPECIFICATIONS

<b>Back Page</b>	<b>130mm x 190mm</b>
<b>Inside Front Cover</b>	<b>130mm x 190mm</b>
<b>Inside Back Cover</b>	<b>130mm x 190mm</b>
<b>Full Page (colour)</b>	<b>130mm x 190mm</b> <i>151mm x 216mm full bleed. The text needs to be within 130mm x 190mm as there is a 3mm trim.</i>
<b>Half Page (colour)</b>	<b>130mm x 90mm</b>
<b>Full Page (mono)</b>	<b>130mm x 190mm</b> <i>151mm x 216mm full bleed. The text needs to be within 130mm x 190mm as there is a 3mm trim.</i>
<b>Half Page (colour)</b>	<b>130mm x 90mm</b>

**Please email advertisements in a pdf or jpg format to [tradestand@pembsshow.org](mailto:tradestand@pembsshow.org)**

### **Closing Date for Submission of Artwork**

**Catalogue & Programme**

**Friday 14<sup>th</sup> June 2019**







# PEMBROKESHIRE COUNTY SHOW

## 13 - 15 AUGUST 2019

### TRADE STAND APPLICATION FORM

# OUTDOOR TRADE SPACE

Please complete using **BLOCK CAPITALS**

<b>Company Name</b>			
<b>Contact Name</b>	Mr/Mrs/Ms/Miss	<b>Position</b>	
<b>Address</b>			
		<b>Postcode</b>	
<b>Tel Number</b>		<b>Mobile Number</b>	
<b>Email</b>		<b>Website</b>	

**BOOK PRIOR TO JANUARY 31<sup>ST</sup> 2019 AND RECEIVE A 5% DISCOUNT**

**All correspondence & tickets will be sent to the above address unless otherwise instructed  
Official Catalogue & Website Details**

#### Description of Exhibit or Services

The description of services offered will be listed alphabetically and published free of charge in the official catalogue and on the show website. **Not exceed 50 words and must be printed or typed clearly.** The Society reserves the right to amend or condense descriptions.

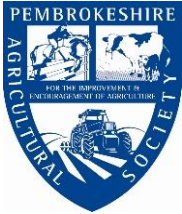
Please indicate clearly which product listing you wish to be included in on the website (*please circle*).

<b>Agricultural Machinery &amp; Equipment</b>	<b>Agricultural Services &amp; Supplies</b>	<b>Arts &amp; Crafts</b>	<b>Beauty</b>	<b>Charities</b>	<b>Clothing &amp; Outdoor Wear</b>	<b>Conservation &amp; Environment</b>	<b>Education &amp; Careers</b>	
<b>Equine Services &amp; Supplies</b>	<b>Food &amp; Drink</b>	<b>Homes &amp; Gardens</b>	<b>Motor &amp; Caravan Dealers</b>	<b>Professional Services</b>	<b>Renewable Energy</b>	<b>Sport &amp; Entertainment</b>	<b>Tourism Services</b>	
To be completed by the applicant: <ul style="list-style-type: none"> <li>I/We hereby apply for trade stand space and agree to abide by the Show Rules and Regulations and the Health &amp; Safety Policy of the Society.</li> <li>I/We have read the above regulations and will pass to our contractors and all staff attending the Show.</li> <li>I/We confirm that we hold public liability insurance with a minimum indemnity of £1,000,000.</li> </ul>							<b>Office Use Only</b>	
							Rec No	
							Rec Date	
							Inv. No	
Signature.....Name.....Date.....							P/S	

OUTDOOR TRADE STAND REQUIREMENTS			COST (£) excl VAT
1	<b>Stand Location &amp; Size</b>	<b>Stand Location</b> <i>The Society will make every effort to site in your preferred location. However, stands will be allocated by the Show Organiser whose decision will be final.</i>  <b>Frontage (m) .....Depth (m).....</b>  <b>Location – by zone choice (see map)</b>  <b>1<sup>st</sup> Zone Choice..... 2<sup>nd</sup> Zone Choice.....</b>  <b>Grass</b> <input type="checkbox"/> <b>Hard-Standing</b> <input type="checkbox"/> (Marquees are not permitted on H/S unless weighted) <b>Do you require offloading of equipment/products YES/NO</b>	
2	<b>Electrical Requirements</b> <b>Please Note:</b> 1. All electrical equipment must be PAT tested. 2. Silent generators are permitted outside of the electricity supply zone. These must meet all statutory H&S requirements	<b>Electricity Supply required</b> YES / NO (EL.1) 16 AMP Single Phase with Twin 13 AMP Socket Mobile Unit - £156.00 (EL.2) 26 AMP Single Phase with Twin 13 AMP Socket Mobile Unit - £179.00 (EL.3) 32 AMP Single Phase with Twin 13 AMP Socket Mobile Unit - £220.00 (EL.4) 63 AMP Single Phase with Twin 13 AMP Socket Mobile Unit - £300.00 (EL.5) 3 Phase - limited availability - £368.00  <i>Details of equipment requiring electrical supply .....</i> .....  <b>Machinery in motion - YES / NO Audio Equip/Live Band - YES / NO Livestock - YES / NO</b>	
3	<b>Water Supply</b>	Please contact the Show Office for availability. £50.00 per supply YES/NO	
4	<b>Security</b>	Security & Trade Membership – <b>COMPULSORY CHARGE</b> £40.00	40.00
5	<b>Additional Admission Tickets &amp; Vehicle Passes</b>	<b>Additional Admission Ticket @ £14.17 per ticket per day</b> No. required .....  <b>Trade Stand Service Vehicle Pass @ £37.50</b> No. required .....  <b>Pre-Show Vehicle Pass (2 issued per stand)</b> No of extra passes required .....  <b>Extra Admission Tickets will be available from the website at the same discount rate</b>	
6	<b>Caravans</b>	<b>Trade Stand Exhibitors Caravan Site Pitch cost @ £45 per pitch.</b> No. required.....  <b>On Stand Caravan Pass (caravans on trade stands only - FOC)</b> No. required .....	
7	<b>Advertising</b>	<b>Banner Advertising @ £83.33 per banner</b> YES / NO No of Banners .....	
<b>Payment Details</b> <b>Cheque made payable to PAS</b> <input type="checkbox"/>  <b>Debit Card</b> <input type="checkbox"/> <b>Credit Card</b> <input type="checkbox"/>  <b>Card No</b> _____ <b>Expiry Date</b> ____ / ____  <b>Security Code</b> _____ <b>Issue No</b> _____ (Switch only)		<b>5% Discount prior to Jan 31<sup>st</sup></b>  <b>POSTAGE</b> <b>Recorded Delivery</b> + <b>SUB TOTAL</b> + <b>VAT @ 20%</b> = <b>TOTAL COST (£)</b>	   2.50     
<b>BACS Pembrokeshire Agricultural Society, Sort Code 20-37-82 Account No 23659992</b> <b>PLEASE STATE COMPANY NAME FOR REFERENCE NUMBER</b>			

Return application via email [tradestand@pembshow.org](mailto:tradestand@pembshow.org) or post to Pembrokeshire County Show, Show Office, County Showground, Withybush, Haverfordwest, Pembrokeshire, SA62 4BW

ALL APPLICATIONS ARE TO BE PRESENTED WITH FULL PAYMENT ENCLOSED, NO TRADESTAND SPACE WILL BE SECURE UNTIL ALL FUNDS ARE RECEIVED. STRICTLY NO REFUNDS WILL BE GIVEN IF CANCELLATION OCCURS AFTER 1<sup>st</sup> JULY 2019



# PEMBROKESHIRE COUNTY SHOW

## 13 - 15 AUGUST 2019

### TRADE STAND APPLICATION FORM

# FOOD HALL MARQUEE

Please complete using **BLOCK CAPITALS**

Company Name			
Contact Name	Mr/Mrs/Ms/Miss	Position	
Address			
		Postcode	
Tel Number		Mobile Number	
Email		Website	

**BOOK PRIOR TO JANUARY 31<sup>ST</sup> 2019 AND RECEIVE A 5% DISCOUNT**

**All correspondence & tickets will be sent to the above address unless otherwise instructed  
Official Catalogue & Website Details**

#### Description of Exhibit or Services

The description of services offered will be listed alphabetically and published free of charge in the official catalogue and on the show website. **Not exceed 50 words and must be printed or typed clearly.** The Society reserves the right to amend or condense descriptions.

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To be completed by the applicant: <ul style="list-style-type: none"> <li>I/We hereby apply for trade stand space and agree to abide by the Show Rules and Regulations and the Health &amp; Safety Policy of the Society.</li> <li>I/We have read the above regulations and will pass to our contractors and all staff attending the Show.</li> <li>I/We confirm that we hold public liability insurance with a minimum indemnity of £1,000,000.</li> </ul> Signature.....Name.....Date.....	<b>Office Use Only</b>	
	Rec No	
	Rec Date	
	Inv. No	
	P/S	

#### Food & Drink Tasters

Please note all food tasters or samples offered **MUST** be limited to small "bite size" portions of the products available from the stand. Beverages are limited to a maximum of 30ml/3cl.

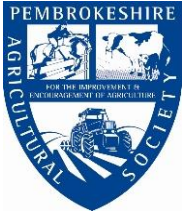
**Any stands supplying alcohol must complete & return the alcohol licencing document to comply with licencing regulations.**

FOODHALL TRADE STAND REQUIREMENTS			COST (£)
1	Stand Location & Size	<b>Stand Location</b> <i>The Society will make every effort to site in your preferred location. However, stands will be allocated by the Show Organiser whose decision will be final.</i>  <b>Frontage required (in metres) .....</b>  <i>Stand space is available in multiples of 3m frontage with a standard 2m depth.</i>	
2	<b>Electrical Requirements</b>  <i>Please Note:</i> 1. All electrical equipment must be PAT tested. 2. The Three-Day Vehicle pass with electrical hook up is limited in availability	<b>Electricity supply required</b> <span style="float:right">YES/NO</span>  (EL.7) 16 AMP Single Phase with Twin 13 AMP Socket Mobile Unit @ £93.00 (EL.8) 32 AMP Single Phase with Multi outlet @ £116.00 (EL.9) 16 AMP Refrigerated vehicle hook up (3 days) @ £156.00 (EL.10) 3 Phase – Indoor supply @ £236.00  Supply req. (please advise by supply code) .....  Details of equipment requiring electrical supply ..... ..... .....	
3	<b>Security</b>	<b>Security &amp; Trade Membership – <i>COMPULSORY CHARGE</i></b> <span style="float:right">£40.00</span> <i>(please see details under Trade Stand Application Guide)</i>	40.00
4	<b>Additional Admission Tickets &amp; Vehicle Passes</b>	Pre-Show Vehicle pass (2 issued per stand)      No of extra passes required ..... Additional admission ticket @ £14.17 per ticket per day      No. required ..... Trade Stand Service Vehicle pass @ <b>£37.50</b> No. required .....  <i>Please provide the vehicle registration no(s).....</i>	..... ..... .....
5	<b>Caravans</b>	Trade Stand Exhibitors Caravan Site Pitch cost @ £45 per pitch.      No. required .....	
6	<b>Advertising</b>	Banner Advertising @ £83.33 per banner      YES/NO      No. Banners .....	
<b>Payment Details</b> Cheque made payable to PAS <input type="checkbox"/>  Debit Card <input type="checkbox"/> Credit Card <input type="checkbox"/>  Card No _____      Expiry Date ____ / ____  Security Code _____      Issue No _____ (Switch only)		<b>5% Early discount before Jan 31<sup>st</sup></b>  <b>POSTAGE</b> Recorded Delivery + <b>SUB TOTAL</b> + <b>VAT @ 20%</b> = <b>TOTAL COST (£)</b>	2.50       .....
<b>BACS Pembrokeshire Agricultural Society, Sort Code 20-37-82 Account No 23659992</b> <b>PLEASE STATE COMPANY NAME FOR REFERENCE NUMBER</b>			

Return application via email [tradestand@pembsshow.org](mailto:tradestand@pembsshow.org) or post to Pembrokeshire County Show, Show Office, County Showground, Withybush, Haverfordwest, Pembrokeshire, SA62 4BW

ALL APPLICATIONS ARE TO BE PRESENTED WITH FULL PAYMENT ENCLOSED, NO TRADE STAND SPACE WILL BE SECURE UNTIL ALL FUNDS ARE RECEIVED.

STRICTLY NO REFUNDS WILL BE GIVEN IF CANCELLATION OCCURS AFTER 1<sup>st</sup> JULY 2019



# PEMBROKESHIRE COUNTY SHOW

## 13 - 15 AUGUST 2019

### TRADE STAND APPLICATION FORM

# INDOOR TRADE SPACE

Please complete using **BLOCK CAPITALS**

<b>Company Name</b>			
<b>Contact Name</b>	Mr/Mrs/Ms/Miss	<b>Position</b>	
<b>Address</b>			
		<b>Postcode</b>	
<b>Tel Number</b>		<b>Mobile Number</b>	
<b>Email</b>		<b>Website</b>	

**BOOK PRIOR TO JANUARY 31<sup>ST</sup> 2019 AND RECEIVE A 5% DISCOUNT**

**All correspondence & tickets will be sent to the above address unless otherwise instructed  
Official Catalogue & Website Details**

**Description of Exhibit or Services**

The description of services offered will be listed alphabetically and published free of charge in the official catalogue and on the show website. **Not exceed 50 words and must be printed or typed clearly.** The Society reserves the right to amend or condense descriptions.

Please indicate clearly which product listing you wish to be included in on the website (*please circle*).

<b>Agricultural Machinery &amp; Equipment</b>	<b>Agricultural Services &amp; Supplies</b>	<b>Arts &amp; Crafts</b>	<b>Beauty</b>	<b>Charities</b>	<b>Clothing &amp; Outdoor Wear</b>	<b>Conservation &amp; Environment</b>	<b>Education &amp; Careers</b>	
<b>Equine Services &amp; Supplies</b>	<b>Food &amp; Drink</b>	<b>Homes &amp; Gardens</b>	<b>Motor &amp; Caravan Dealers</b>	<b>Professional Services</b>	<b>Renewable Energy</b>	<b>Sport &amp; Entertainment</b>	<b>Tourism Services</b>	
To be completed by the applicant: <ul style="list-style-type: none"> <li>I/We hereby apply for trade stand space and agree to abide by the Show Rules and Regulations and the Health &amp; Safety Policy of the Society.</li> <li>I/We have read the above regulations and will pass to our contractors and all staff attending the Show.</li> <li>I/We confirm that we hold public liability insurance with a minimum indemnity of £1,000,000.</li> </ul>							<b>Office Use Only</b>	
Signature.....Name.....Date.....							Rec No	
							Rec Date	
							Inv. No	
							P/S	

INDOOR TRADE STAND REQUIREMENTS			COST (£)
1	<b>Stand Location &amp; Size</b>	<b>Stand Location</b> <i>The Society will make every effort to site you in your preferred location. However, stands will be allocated by the Show Organiser whose decision will be final.</i>  <b>THE PRESELI SHOPPING HALL - ZONE D</b> Frontage required (in metres) ..... (Standard depth 3m)  <b>ARTS AND FASHION MARQUEE – ZONE D</b> Frontage required (in metres) ..... (Standard depth 2m)	
2	<b>Electrical Requirements</b> <b>Please Note:</b> 1. All electrical equipment must be PAT tested. 2. If you require a larger supply, please contact the Show Office for rates.	<b>Electricity Supply required</b> YES/NO (EL.6) 16 AMP Single Phase with Twin 13 AMP Socket Mobile Unit @ £60.00  Details of equipment requiring electrical supply ..... ..... .....	
3	<b>Security</b>	<b>Security &amp; Trade Membership – COMPULSORY CHARGE</b> £40.00 <i>(please see details under Trade Stand Application Guide)</i>	40.00
4	<b>Additional Admission Tickets &amp; Vehicle Passes</b>	Pre-Show Vehicle Pass (2 issued per stand) No of extra passes required ..... Additional admission ticket @ £14.17 per ticket per day No. required ..... Trade Stand Service Vehicle Pass @ £37.50 No. required .....  <b>Please provide the vehicle registration no(s).....</b>	
5	<b>Caravans</b>	Trade Stand Exhibitors Caravan Site Pitch @ £45 per pitch. No. required.....	
6	<b>Advertising</b>	Banner Advertising @ £83.33 per banner YES/NO No. Banners .....	
<b>Payment Details</b> Cheque made payable to PAS <input type="checkbox"/>  Debit Card <input type="checkbox"/> Credit Card <input type="checkbox"/> Card No _____ Expiry Date ____ / ____ Security Code _____ Issue No _____ (Switch only)			
<b>BACS Pembrokeshire Agricultural Society, Sort Code 20-37-82 Account No 23659992</b> <b>PLEASE STATE COMPANY NAME FOR REFERENCE NUMBER</b>			
			<b>5% Discount before Jan 31<sup>st</sup></b>
			<b>POSTAGE</b> Recorded Delivery + <b>SUB TOTAL</b> +
			<b>VAT @ 20%</b> =
			<b>TOTAL COST (£)</b>

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STRICTLY NO REFUNDS WILL BE GIVEN IF CANCELLATION OCCURS AFTER 1<sup>ST</sup> JULY 2019



## SHOW RULES & REGULATIONS

All exhibitors, their contractors and employees, while on the Showground, shall be subject to the Rules and Regulations of the Society, as interpreted by the Society, and their stewards and officials appointed to them. The stewards have the power to order the removal of any article from the Showground, or to close the stand of any exhibitor who does not conform to the regulations of the Society or the directions of the stewards or officials, and if necessary, to expel such exhibitors or his/her representatives from the Showground. All fines, fees and charges shall be recoverable by the Society and until payment is made, persons owing them shall be debarred from exhibiting at future shows by the Society.

## LIABILITY

In this clause the term "exhibitor" shall include persons taking part in any competition or display arranged by the Society. It also includes the owner of any animal, plant, machinery, or other things involved in any such competition or display, or otherwise exhibition on the Showground. Save for death or personal injury caused by the negligence of the Society, its servants or agendas, the Society will not be responsible for death, injury, disease or loss caused to any exhibitor or to his/her servants or agent, or to any animals, article, plant machinery or thing of whatever nature brought to the Showground by the said exhibitor from whatever cause death, injury, disease, damage or loss arises. The Society will not be responsible in any way for any animal, article, plant machinery, or object of any kind exhibited on the Showground or from damage caused to sites during the pre-Show period and will not undertake to make good such damage. This exhibitor shall assume full responsibility including liability for all claims arising out of the exhibition, handling or housing of any animal, article, plant machinery or object of any kind exhibited on the Showground, and the conduct of the stand generally. The exhibitor shall indemnify the Society against all claims, damages or expenses whatsoever in any way arising out of the presence of the exhibitor or his/her exhibits on the Showground. Acceptance of the foregoing provisions shall be a condition of entry.

## TRADE STAND RULES

Exhibitors must comply with the Rules and Regulations set out by the Society. Full payment must be made at time of application. Applications received without payment will not be processed until full payment is received. The Society reserves the right to refuse, or cancel any booking as thought fit. The Show Organiser, whose decision will be final, will arrange the site location of the trade stand. Cancellation of trade stands: no refunds will be made to trade stand exhibitors who cancel after 16th July 2018. Trade stand exhibitors who cancel prior to 16th July 2018 will receive a full refund less £50 administration charge. All cancellations must be received in writing. Public Liability insurance; exhibitors must hold Public Liability insurance with an indemnity of £1,000,000 with an "Indemnity Principal Clause". Each trade stand exhibitor must display his name and address on a board placed in a prominent position on the trade stand. Outdoor exhibitors booking space only must book sufficient space for all stays, guy ropes, tow bars and hitches required

for any building, marquee, gazebo or caravan to be erected within the confines of the stand. Boundaries of sites will be marked and in no circumstances will exhibitors be allowed to occupy a larger space than that allocated to them without the specific agreement of the Show Organiser.

Exhibitors are not permitted to sub-let any portion of space allotted to their business or move to any site other than that allocated without prior permission. Exhibitors are permitted to erect marquees on hardstanding using weights only. Exhibitors will be charged by the Society for any remedial work required if damage is caused to the hardstanding by themselves or their contractors. Damage to the runways specifically will result in the exhibitor being banned from the Show and charged for repair work by the local authority. Trade stand location numbers will be provided prior to the Show. Any amendments to locations will be notified to the relevant trade stands by the Show Office. Trade stand exhibitors who set up on the wrong stand will be instructed to remove the stand at no charge to the Society.

No exhibitor will be allowed to excavate in any part of his stand without permission from the Society. It is imperative that the exhibitor checks the position of underground services prior to any excavations works being carried out. The Society will not be held responsible for damage caused to sites by a third party during the Show period and will not undertake to make good such damage. The Society will not be responsible for any loss or damage from any error in the allotment of the space in the Showground or from any encroachment by one exhibitor on the space allotted to another. If an exhibitor does not wish to be placed adjoining any other particular exhibitor, this must be clearly stated in writing at the time of making the application.

All outdoor trade stands and their equipment must be removed and their sites cleared by 12 noon on the Saturday post-Show. Stands who do not comply will be fined and may not be permitted to attend the show the following year.

## Fire extinguishers

All trade stands must be equipped with the appropriate fire extinguishers or fire appliances e.g. fire blankets, etc. for their activities. Non-smoking Policy The Society operates a non-smoking policy in or within the immediate vicinity of any building or marquee on the Showground.

## Livestock on stands

If livestock of any description are to form part of an exhibition or trade stand, it is the responsibility of the exhibitor to obtain any necessary movement orders and comply with any regulations that may be in force at the time of departure to, from or whilst at the Show. Details of animals to be exhibited on the trade stand together with name, address and telephone number of the person responsible for same during the Show must be sent to the Show organiser at the time of application. The exhibitor and their staff must be aware of the nearest hand washing facilities and direct members of the public to the same. It is an offence to bring livestock to the Show when restrictions are in force.

## Balloons

On the grounds of safety and the presence of livestock and horses and helicopter rides during the Show, the sale of balloons is strictly forbidden. The Society will also not permit balloon races to be organised from the

Showground or car parks.

## Items likely to cause offence

The sale of such items as cap guns, BB guns, explosive devices, crossbows and long bladed knives (machetes) etc., is strictly forbidden by the Society. Exhibitors selling knives must comply with all health & safety guidelines and regulations. The Society reserves the right to decline or stop any activity that is considered offensive to the public or other trade stand exhibitors. The Society will not be responsible for any expenses incurred in upholding the above rules. Any expenses incurred will be the responsibility of the exhibitor.

## Charity collections, raffles & auctions

Raffle tickets, lottery cards etc. may only be sold with prior written consent from the Society and strictly within the trade stand space confines. Under no circumstances will the Society allow the external trading of such items or the distributions of handbills on any area owned or supervised by the Society, this includes such areas as caravan and car parking, approach roads etc. No auctions or mock auctions will be allowed without the written consent of the Society. It is expected that all goods for sale should be on open display.

## Moving machines, vehicles and equipment demonstrations

Moving machines may be demonstrated with prior written consent from the Society subject to same causing no interference or annoyance to neighbouring stands. Demonstrating vehicles is strictly forbidden in the avenues during the Show. All vehicle movement on the Showground is restricted to 5mph and is prohibited during the opening hours of the Show with the exception of emergency and service vehicles e.g. waste collection. The riding of motorcycles, ATV's and gators on the Showground, caravan parks, car parks, or livestock area by is strictly forbidden apart from official show vehicles. Any steam or pressure vessels or lifting appliances used and/or demonstrated must have been examined and tested by a competent person and labelled to indicate the examiners name and date of examination.

## Music

Exhibitors wishing to play copyright music on their stand by means of TV, video, slide/ tape presentation, record/tape player or even live are reminded that it is necessary to obtain a licence from the Performing Rights Society. Where audio equipment is used or live music is played as part of an exhibition, permission must first be obtained from the Show Organiser. The Trade Stand Managers have the power to prohibit the use of radios, and other sound reproductions devise that in their opinion creates a level of noise that is unacceptable to visitors or other exhibitors.

## Catering on Stands

Exhibitors may make such arrangements regarding catering on their own stands as they wish, provided that no exhibitor may sell any foodstuffs or beverages on his/her stand. Exhibitors are reminded that they must conform to the requirements of the current Food Hygiene Regulations. Exhibitors must ensure that catering staff employed are provided with admission tickets and vehicle passes, otherwise payment in full is applicable and will be charged at the gate.

## BBQ's

No exhibitor may light a fire or barbecue for any purpose whatsoever unless he has the authority of the Society to do so. All authorised fires and barbecues must be put out at the time of closing the Showground each day. Removal of rubbish Trade stand exhibitors are responsible for providing their own refuse bins that will be emptied by the Society each day.

## LPG cylinders

The use of LPG on site must be in compliance with HSE guidance and must be kept in the open air. Joints in pipe work between cylinders and appliances must be checked for leaks before use. Pipe work and cylinders must be adequately protected against damage. All storage of LPG cylinders must be in suitable and secure compounds as detailed in the Health and Safety Executive guidance note CS4. Cylinders in use must at all times be secured against any movements that could lead to the disconnection of or leakage from connecting hoses. Gas appliances must have been examined and tested by a competent person and labelled to indicate the examiners name and the date of examination.

## Generators

The use of petrol generators is strictly prohibited in all areas of the Showground. Generators must not be refuelled whilst the engine is running. Electricity supply is available within the marked areas on the Showground map.

## HEALTH AND SAFETY AT WORK ETC. ACT 1974

Special attention is directed to the safety requirements outlined in the regulations governing the allocation of space for machinery and other stands. The ruling of the steward on the safety of any exhibition or part of an exhibit shall be immediate and final; but consent to the working of an exhibit shall not relieve any exhibitor of liability as laid down in the regulations. The Society holds exhibitors wholly responsible for the observance of statutory regulations governing the safety of machinery exhibited by them. Machines and appliances are accepted for the adjudication on the understanding that they are capable of complying with Health and Safety at Work Etc. Act 1974 and the regulations that come under it. The Society's Health & Safety Consultant will visit trade stands & catering concessions before and during the show to ensure that they are complying with the Show's Health & Safety requirements.

Trade stand exhibitors should display only new, empty containers of pesticides and other substances hazardous to health. Plant or machinery must only be operated after ensuring adequate precautions are taken to protect the operator and bystanders. Guards must be fitted; mobile machinery fenced off static exhibits properly erected, propped, stacked; hydraulic systems locked off, or otherwise made safe. All temporary structures including information boards, fences, gates, flagpoles, grandstands, viewing platforms, etc. are to be safe for their intended purpose and comply with the latest and relevant codes of practice. Exhibitors must give regard to the stability of their exhibits and ensure that they cannot under reasonable circumstances be knocked over. Petroleum products & LPG gas storage must be in accordance with standards laid down by the fire prevention department of the local fire brigade.